

XBRL Excel Utility	
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4.	Import XBRL file
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1. Overview

The excel utility can be used for creating the XBRL/XML file for e-filing of Corporate Governance Report

XBRL filling consists of two processes. Firstly generation of XBRL/XML file and upload of generated XBRL/XML file to BSE Listing Center Website (www.listing.bseindia.com) .

2. Before you begin

1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
2. The system should have a file compression software to unzip excel utility file.
3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your local system.
4. Make sure that you have downloaded the Chrome Browser to view report generated from Excel utility
5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the functionalities of Excel Utility works fine. Please first go through Enable Macro - Manual attached with zip file.

3. Index

1	Details of general information about company	General Info
2	Composition of BOD	Annexure I - Composition of BOD
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4. Import XBRL file

1. Now you can import and view previously generated XBRL files by clicking Import XBRL button on General information sheet.

5. Steps for Filing Corporate Governance Report

I. Fill up the data: Navigate to each field of every section in the sheet to provide applicable data in correct format. (Formats will get reflected while filling data.)

- Use paste special command to paste data from other sheet.

II. Validating Sheets: Click on the "**Validate**" button to ensure that the sheet has been properly filled and also data has been furnished in proper format. If there are some errors on the sheet, excel utility will prompt you about the same.

III. Validate All Sheets: Click on the "**Home**" button. And then click on "Validate All Sheet" button to ensure that all sheets has been properly filled and validated successfully. If there are some errors on the sheet, excel utility will prompt you about the same and stop validation at the same time. After correction, once again follow the same procedure to validate all sheets.

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

IV. Generate XML : Excel Utility will not allow you to generate XBRL/XML unless successful validation of all sheet is completed. Now click on 'Generate XML' to generate XBRL/XML file.

- Save the XBRL/XML file in your desired folder in local system.

V. Generate Report : Excel Utility will allow you to generate Report. Now click on 'Generate Report" to generate html report.

- Save the HTML Report file in your desired folder in local system.
- To view HTML Report open "Chrome Web Browser" .
- To print report in PDF Format, Click on print button and save as PDF.

VI. Upload XML file to BSE Listing Center: For uploading the XBRL/XML file generated through Utility, login to BSE Listing Center and upload generated xml file. On Upload screen provide the required information and browse to select XML file and submit the XML.

6. Fill up the data in excel utility

1. Cells with red fonts indicate mandatory fields.
2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating XML.
3. You are not allowed to enter data in the Grey Cells.
4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless it is a mandatory field.
5. Data provided must be in correct format, otherwise Utility will not allow you to proceed further for generating XML.
6. Select data from "Dropdown list" wherever applicable.
7. Adding Notes: Click on "Add Notes" button to add notes

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General information about company

Scrip code	509079
NSE Symbol	GUFICBIO
MSEI Symbol	NOTLISTED
ISIN	INE742B01025
Name of the entity	GUFIC BIOSCIENCES LIMITED
Date of start of financial year	01-04-2022
Date of end of financial year	31-03-2023
Reporting Quarter	Quarterly
Date of Report	31-12-2022
Risk management committee	Applicable
Market Capitalisation as per immediate previous Financial Year	Top 1000 listed entities

Enter the quarter
ended date only

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Annexure I

Annexure I to be submitted by listed entity on quarterly basis

I. Composition of Board of Directors

Disclosure of facts on composition of board of directors regulatory		Add notice																								
Whether the listed entity has Regular Chairperson				Yes																						
Whether Chairperson is related to MD or CEO				Yes																						
				Disqualification of Directors under section 161 of the Companies Act, 2013																						
Sr	Title (Mr / Ms)	Name of the Director	PAN	DN	Category 1 of director	Category 2 of director	Category 3 of director	Date of Birth	Whether the director is disqualified?	Start Date of disqualification	End Date of disqualification	Details of disqualification	Current status	Whether special resolution passed? (Refer Reg. 17(3A) of Listing Regulations)	Date of passing special resolution	Initial Date of appointment	Date of re-appointment	Date of cessation	Tenure of director (in months)	No of Directorship in listed entities including this listed entity (Refer Listing Regulations 17A of Listing Regulations)	No of Independent Directorship in listed entities including this listed entity (Refer Listing Regulations 17A(2) of Listing Regulations)	Number of memberships in Listed entities including this listed entity (Refer Listing Regulations)	No of posts of Chairperson in listed entities including this listed entity (Refer Listing Regulations)	Notes for not providing PAN	Notes for not providing DIN	
ADD	REMOVE																									
1	Mr	JAYESH PARNALAL CHODI	AAKCD0010	00001729	Executive Director	Chairperson related to listed entity	MD	21-03-1954	No				Active	NA		01-08-1999										
2	Mr	PRANAV JAYESH CHODI	AKCND000F	00001721	Executive Director	Not Applicable	CEO	01-01-1983	No				Active	NA		25-06-2004										
3	Mr	PANJAB JAYANILKAR SACHDEV	AKMPS8854A	00001858	Executive Director	Not Applicable		11-06-1999	No				Active	NA		01-08-2014										
4	Mr	DILIP DINGDI	AEWPS6073P	00412406	Executive Director	Not Applicable		26-11-1992	No				Active	NA		03-11-2020										
5	Mr	SURESH KANTILAL DENTAL	AKNPS5147P	01680788	Non-Executive - Independent Director	Not Applicable		11-11-1987	No				Active	NA		27-08-2014			09-00							
6	Mr	GOPAL MADANLAKSH DHRTSARI	AKMPS062D	07660662	Non-Executive - Independent Director	Not Applicable		20-10-1989	No				Active	NA		26-11-2016			73-00							
7	Mr	SHRIRANG VISHWANATH UNDEJA	AKMPS181P	03618800	Non-Executive - Independent Director	Not Applicable		06-05-1956	No				Active	NA		17-02-2019			19-00							
8	Mr	RAJARAM LUNARAJAN SINGH	E0PS5818	96318040	Director	Not Applicable		24-01-1998	No				Active	NA		26-05-2018										
9	Mr	RAM BABOON SAINI	AKMPS2470M	01227264	Non-Executive - Independent Director	Not Applicable		01-01-1990	No				Active	NA		26-06-2019			81-00							
10	Mr	ANU SANEY ALKHREA	AKMPSA83H	01130107	Non-Executive - Independent Director	Not Applicable		28-04-1992	No				Active	NA		23-12-2019			16-00							

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Annexure 1

II. Composition of Committees

Disclosure of notes on composition of committees explanatory

[Add Notes](#)

For this quarter kindly note the following points:

1. Date of Appointment and Date of Cessation (if applicable) must be mandatorily filled for every Committee.
2. Date of Appointment can be any day upto September 30, 2022.
3. Date of Cessation must be for the current quarter only, i.e. July 1,2022 to September 30 2022

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be prefilled automatically

Audit Committee Details							
Whether the Audit Committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	03618800	SHRIRANG VISHWANATH VAIDYA	Non-Executive - Independent Director	Chairperson	25-03-2019		
2	01638788	SHREYAS KANTILAL PATEL	Non-Executive - Independent Director	Member	13-11-2014		
3	07660662	GOPAL MADHAVDAS DAPTARI	Non-Executive - Independent Director	Member	24-11-2016		
4	00001729	JAYESH PANNALAL CHOKSI	Executive Director	Member	13-11-2014		
5	00001731	PRANAV JAYESH CHOKSI	Executive Director	Member	13-11-2014		
6	05120192	ANU SANJIV AURORA	Non-Executive - Independent Director	Member	23-12-2019		
7							
8							
9							
10							

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be prefilled automatically

Nomination and remuneration committee							
Whether the Nomination and remuneration committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	03618800	SHRIRANG VISHWANATH VAIDYA	Non-Executive - Independent Director	Chairperson	25-03-2019		
2	01638788	SHREYAS KANTILAL PATEL	Non-Executive - Independent Director	Member	13-11-2014		
3	07660662	GOPAL MADHAVDAS DAPTARI	Non-Executive - Independent Director	Member	25-03-2019		
4							
5							
6							
7							
8							
9							
10							

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be prefilled automatically

Stakeholders Relationship Committee							
Whether the Stakeholders Relationship Committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	01237464	RABI NARAYAN SAHOO	Non-Executive - Independent Director	Chairperson	20-08-2019		
2	00001729	JAYESH PANNALAL CHOKSI	Executive Director	Member	13-11-2014		
3	00001731	PRANAV JAYESH CHOKSI	Executive Director	Member	13-11-2014		

4							
5							
6							
7							
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Risk Management Committee							
Whether the Risk Management Committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	00001729	JAYESH PANNALAL CHOKSI	Executive Director	Chairperson	04-06-2021		
2	00001731	PRANAV JAYESH CHOKSI	Executive Director	Member	04-06-2021		
3	03618800	SHRIRANG VISHWANATH VAIDYA	Non-Executive - Independent Director	Member	04-06-2021		
4	07660662	GOPAL MADHAVDAS DAPTARI	Non-Executive - Independent Director	Member	04-06-2021		
5	99999999	NAGESH YARRABATHINA	Chief Operating Officer	Member	04-06-2021		1
6	99999999	ASHOK LAXMAN DEV	Vice President - Operations	Member	04-06-2021		2
7	99999999	DEVKINANDAN B. ROONGHTA	Chief Financial Officer	Member	04-06-2021		3
8							
9							
10							

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be prefilled automatically

Corporate Social Responsibility Committee							
Whether the Corporate Social Responsibility Committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	07660662	GOPAL MADHAVDAS DAPTARI	Non-Executive - Independent Director	Chairperson	25-03-2019		
2	01638788	SHREYAS KANTILAL PATEL	Non-Executive - Independent Director	Member	13-11-2014		
3	00001731	PRANAV JAYESH CHOKSI	Executive Director	Member	13-11-2014		
4	00001729	JAYESH PANNALAL CHOKSI	Executive Director	Member	13-11-2014		
5							
6							
7							
8							
9							
10							

Other Committee						
Sr	DIN Number	Name of Committee members	Name of other committee	Category 1 of directors	Category 2 of directors	Remarks
1						

2						
3						
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Disclosure of notes on meeting of board of directors explanatory

[Add Notes](#)

Sr	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Notes for not providing Date	Whether requirement of Quorum met (Yes/No)	Total Number of Directors as on date of the meeting	Number of Directors present* (All directors including Independent Director)	No. of Independent Directors attending the meeting*
	Add Delete						
1	14-07-2022			Yes	10	8	4
2	11-08-2022	27		Yes	10	9	5
3	27-09-2022	46		Yes	10	9	5
4	11-11-2022	44		Yes	10	9	5

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* to be filled in only for the current quarter meetings

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Annexure 1

IV. Meeting of Committees

Disclosure of notes on meeting of committees explanatory						Add Notes				
Sr	Name of Committee	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Name of other committee	Reason for not providing date	Whether requirement of Quorum met (Yes/No)	Total Number of Directors in the Committee as on date of the meeting	Number of Directors Present (All Directors including Independent Director)	No. of Independent Directors attending the meeting*	No. of members attending the meeting (other than Board of Directors)
Add Delete										
1	Audit Committee	14-07-2022				Yes	6	6	4	0
2	Audit Committee	11-08-2022	27			Yes	6	6	4	0
3	Audit Committee	27-09-2022	46			Yes	6	6	4	0
4	Audit Committee	11-11-2022	44			Yes	6	6	4	0
5	Corporate Social Responsibility Committee	14-07-2022				Yes	4	4	2	0
6	Corporate Social Responsibility Committee	11-08-2022	27			Yes	4	4	2	0
7	Corporate Social Responsibility Committee	27-09-2022	46			Yes	4	4	2	0
8	Corporate Social Responsibility Committee	11-11-2022	44			Yes	4	4	2	0
9	Nomination and remuneration committee	14-07-2022				Yes	3	3	3	0
10	Nomination and remuneration committee	27-09-2022	74			Yes	3	3	3	0
11	Risk Management Committee	11-11-2022	44			Yes	4	4	2	3
12	Stakeholders Relationship Committee	11-08-2022				Yes	3	3	1	0

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* to be filled in only for the current quarter meetings

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V. Related Party Transactions			
Sr	Subject	Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.
1	Whether prior approval of audit committee obtained	Yes	
2	Whether shareholder approval obtained for material RPT	NA	
3	Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Yes	
Disclosure of notes on related party transactions			Add Notes
Disclosure of notes of material transaction with related party			Add Notes

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Sr	Subject	Compliance status (Yes/No)
1	The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015	Yes
2	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015 a. Audit Committee	Yes
3	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. b. Nomination & remuneration committee	Yes
4	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. c. Stakeholders relationship committee	Yes
5	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. d. Risk management committee (applicable to the top 1000 listed entities)	Yes
6	The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
7	The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
8	This report and/or the report submitted in the previous quarter has been placed before Board of Directors.	Yes
9	Any comments/observations/advice of Board of Directors may be mentioned here:	Add Notes

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Sr	Subject	Compliance status
1	Name of signatory	Ami N. Shah
2	Designation	Company Secretary and Compliance Officer

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Signatory Details

Name of signatory	Ami N. Shah
Designation of person	Company Secretary and Compliance Officer
Place	Mumbai
Date	18-01-2023

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